The Path to Graduation

Students have the responsibility to know their graduation requirements and to stay on a path towards meeting those requirements. In order to graduate from The University of North Carolina at Charlotte, a student must fulfill the University’s General Education Requirements, the College’s progression requirements, and the Department’s degree requirements. No matter where you may be on your path to graduation, it is not too early or too late to familiarize yourself with the requirements.

CAPP Degree Evaluation:

Review your CAPP Degree Evaluation in Banner and speak to your advisor if any requirements show as unmet. Note: For 2+2 students all lower-division courses will show as unmet unless they were taken at UNC Charlotte.

General Education:

All Engineering Technology students in a four-year degree program must meet University General Education requirements. By completing the degree requirements, you will also meet your General Education requirements. You can review these requirements in the Undergraduate Course Catalog at: http://provost.uncc.edu/catalogs/2010-2011/degreereqs&acadregs.htm#GENERAL EDUCATION PROGRAM

Engineering Technology students in a 2+2 program are exempt from University General Education requirements. However, you must still meet all Department requirements for graduation, including department requirements that double as General Education requirements.

William States Lee College of Engineering Progression Requirements:

1. Student must have a grade of C or better in ALL Freshman classes
2. Student must maintain a Major GPA of 2.0 or higher

Major Requirements

1. Major and Overall GPA of 2.0 or higher
2. Minimum of 124-128 credit hours (depending on your major)
3. Successful completion of all courses listed on the curriculum check sheet
4. Documentation via Academic Petition, or other applicable forms of any exceptions to the above requirements.
5. 2+2 students must have a transcript on file showing a completed AAS degree
6. 2+2 student must complete all deficiency remediation

Additional Requirements

If you have a second major or a minor declared, then you must complete all requirements for that program in order to graduate.
Are you ready to graduate? Complete this checklist!

☐ 1. Complete the graduation application on-line. You can access the application via 49er Express. More information can be found at http://www.registrar.uncc.edu/students/gradapplication.htm. Failure to apply for graduation will prevent you from receiving a diploma and from participating in Commencement Ceremonies even if you have satisfied all other requirements. Department Deadlines in order to receive a pre-clearance check before Add/Drop:
   - Spring Graduation – January 1
   - Summer Graduation – May 15
   - Fall Graduation – August 15

See the Academic Calendar for University Deadlines: http://www.registrar.uncc.edu/calendars/calendar.asp

☐ 2. Submit the correct mailing address when completing the graduation application. Your diploma will be mailed to your diploma address as declared in your application. The Registrar’s Office will mail your diploma approximately 4-5 weeks after graduation. Contact the Registrar’s Office directly with any questions about your diploma.

☐ 3. Clear your academic records. Incompletes received in the final term or which have not been resolved will prevent you from graduating. If you took any classes through Transient Study, makes sure that they have posted to your unofficial transcript. They are not posted until an official transcript is received showing your successful grade in the transient study course.

☐ 4. Satisfy all of your financial obligations (fine, tickets, fees, etc.) with the Student Accounts Office (http://studentaccounts.uncc.edu – Reese 2nd floor). An outstanding debt may delay release of your diploma and transcripts.

☐ 5. Complete the College of Engineering Exit Survey. Students who apply for graduation will receive an Exit Survey e-mail from the Office of Student Development and Success (OSDS) during your final Semester at UNC Charlotte.

☐ 6. Plan to attend the Graduation Fair for information regarding the graduation ceremony, academic regalia, tickets, etc. You may also visit the bookstore for all of your graduation needs: http://aux.uncc.edu/bookstore/.

☐ 7. Think about joining the College of Engineering Alumni Group: http://www.coe.uncc.edu/alumni/alumni-group.html

Notes:
- Dual majors must apply separately for each degree. CMET degree = BSCM and CIET degree = BSET, so they are two different degrees and you must apply twice.
- You must re-apply for graduation if you do not graduate in the term you anticipated. Graduation applications do not carry forward, so you must re-apply if your graduation is delayed.
- If you do not apply by the deadline, you may not be listed in the graduation program.
- Questions pertaining to a minor or second major should be referred to the advisor or department that offers that minor or major.